

HAVANT BOROUGH COUNCIL

At a meeting of the Five Councils Corporate Services Joint Committee held on 28 October 2019

Present

Councillors Briggs, Bowerman, Cooper, Crookes, Hallett, Radley, Roberts and Wyke

1 Election of Chairman for 2019/20

Resolved that Cllr Lulu Bowerman, Havant Borough Council, be elected as Chairman of the Five Councils Corporate Services Joint Committee for 2019/20.

2 Election of Vice-Chairman for 2019/20

Resolved that Cllr Ros Wyke, Mendip District Council, be elected as Vice-Chairman of the Five Councils Corporate Services Joint Committee for 2019/20.

3 Apologies for Absence and Notification of Substitutes

Apologies for absence had been received from Cllr David Turner, South Oxfordshire District Council.

Cllr Liz Leyshon was in attendance as the second representative from Mendip District Council.

4 Chairman's Announcements

The Chairman welcomed all present and encouraged further information exchange meetings between committee members.

5 Declarations of Interest

There were no declarations of meetings.

6 Minutes of the Previous Meeting

The minutes of the meeting held on 5 February 2018 were agreed as an accurate record.

7 Agreement of the Host Authority for 2019/20

Resolved that Havant Borough Council continue as the host authority for 2019/20.

8 Budget 2020/2021

The Client Relationship Director introduced the report and explained that the figures had been ratified by the S151 Officers of each authority within the partnership.

In accordance with its Terms of Reference, the committee was required to agree a draft budget for the following year by 30 November.

RESOLVED that the following draft budgets for 2020/21 be AGREED and proposed to the Authorities where they will be considered and processed through each individual authority's governance routes:

- I. The contract budget for 2020/2021 is determined as follows:

2020/2021	
South	£4,114,953
Vale	£3,843,317
Mendip	£4,765,982
Hart	£2,375,134
Havant/EHDC	£7,349,894
Total	£22,449,279

- II. The Client Team Budget is proposed as follows:

	Budget
Staff Costs (Business Case)	£715,748
Travel	£12,000
Training	£6,500
DSE and Eye tests	£650
Professional Fee's	£1,000
Total	£735,248

9 Capita Performance September 2019

The Client Relationship Director introduced the report and explained the performance for each element of the contract.

In response to questions it was confirmed that any scrutiny of the contract would be carried out locally by the overview and scrutiny function of each partner authority and that the minutes of any such meeting and those of the joint committee formed a good evidence base to record the thoughts of members.

The committee was concerned that the KPI's did not necessarily reflect the actual performance of the services and that further monitoring below KPI level could be explored. The committee did however appreciate that this could have a cost implication.

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The committee requested that its disappointment be recorded at the number of service areas that were delivering unacceptable levels of performance.

The committee recognised the long term remaining for the contract and requested that suggestions for service improvement be considered at a future meeting of the committee.

The meeting commenced at 4.00 pm and concluded at 5.05 pm

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Chairman